

TOWN OF HOOPER
BOARD MEETING MINUTES
November 20, 2024

Regular Meeting of the Town Board of Hooper was called to order at 6:34 p.m. by Mayor Pro Tem Amber Najera.

Mayor: Tommy Dentler

Absent: Mayor Dentler (excused)

Trustees present: Jan Smith, Mimi Dolan, Amber Najera, Sandy Bond.

Attorney: Ben Pacyga

ADMINISTRATIVE

- Motion to approve consent agenda made by Trustee Sandy Bond . Second, Trustee Jan Smith . Motion carried.

PUBLIC COMMENT / PRESENTATION

- Commissioner Lori Laske – Commissioner Laske reported that the county is in the process of updating the comprehensive plan through the Land Use Department. They are approaching the third stage of it and once completed they will be making changes to the Land Use Code. Information is being collected through the Department of Housing concerning modulars, manufactured homes, HUD homes and tiny homes, everything factory built. She also reported that the county has a new website and logo. The county is also in the process of applying for grants concerning under funded court house security to update the security and safety of the Alamosa Court House that also serves as the 12th Judicial District Court House. The final item is that the Treasurers office is going through a computer conversion. The current program is no longer supported.
- Resident Jim Hazard thanked the town board for the clean up days but feels that there is still a lot more to clean up. He asked if the chicken permit fees have been collected. The two residents known to have chickens have paid their fees.

CLERK’S REPORT

- See Attachment
- Motion to accept the clerk’s report made by Trustee Jan Smith. Second, Trustee Sandy Bond. Motion carried.

UNFINISHED BUSINESS

- Park Project Update/Trustees Dolan and Smith – Trustee Smith reported that nothing has been done in the park since the last meeting. A trench for the sprinkler system needs to be completed and a well house built. It was suggested to see if the wood shop class at the high school would be interested in building it with the materials being provided from the park grant funds.
- Municipal Court Ordinance Draft and RFP for Municipal Judge/Attorney Pacyga – A motion was made by Trustee Mimi Dolan to make changes to Ordinance 7-2024, Process for Enforcement Through Administrative Citations, that in the event the Mayor cannot act the Hooper Board of Trustees shall be authorized to act in lieu of the Mayor. Second, Trustee Sandy Bond. Motion carried. A motion was made by Trustee Mimi Doan to Adopt Ordinance 7-2024, Process for Enforcement Through Administrative Citations, with the changes added, that in the event the Mayor cannot act the Hooper Board of Trustees shall be authorized to act in lieu of the Mayor. Second, Trustee Jan Smith. Motion carried.

- Traffic Code/Attorney Pacyga – A Public Hearing for the Traffic Code has been scheduled for the December 4th board meeting. If the board members have any changes to the code they can voice them at the public hearing.
- Park Maintenance Position Opening – The town clerk will contact the USDA for information on the Chemical Application Licensing process. A motion was made by Trustee Sandy Bond to run an ad in February 2025 for the park maintenance position. Second, Trustee Mimi Dolan. Motion carried.
- ARP Funds for Front Door ADA Compliant Ramp – The ARP Funds need to be either spent or allocated by December 31st, 2024. The board discussed a ramp in front of the town hall and a parking/unloading pad using crusher fines. The matter will be on the agenda for the final decision at the December meeting.

NEW BUSINESS

- Holiday Party and Decorating Contest Reminder – The Hooper Holiday Party is Saturday, December 7th. Story time for the children starts at 5:00 p.m. as well as cookie contest registration from 5:00 – 5:30. Dinner to follow and cookie contest judging. The Holiday Decorating Contest will be Friday, December 13th at 6:00 p.m.
- Holiday Town Hall Closure – A motion was made by Trustee Jan Smith for the town hall to be closed December 24th, 2024. Second, Trustee Sandy Bond. Motion carried.

COMMITTEE / STAFF REPORTS

- N/A

ATTORNEY REPORT

- Attorney Pacyga – No Report.

OTHER COMMENTS

- N/A

EXECUTIVE SESSION

- N/A

ADDITIONAL BUSINESS

- N/A

ADJOURNMENT

- A motion was made by Trustee Sandy Bond to adjourn the meeting. Second, Trustee Mimi Dolan. Motion carried.
Meeting Adjourned at 7:19 p.m.

LeAnn Ledbetter
Town Clerk